



Quickfire Re-Registration for Existing Users

1. For existing users, login to re-register a company on the Quickfire Registration page, <https://sqfi.muddyboots.biz/SiteSignUp/>.

User Name

Password

If you don't have a User Name, then register now

To re-issue a new password, select “Re-issue Password. Note that the username and e-mail must match what we have listed in our database. For any questions, contact info@sqfi.com.

2. To re-register a site, select “View” to complete the sales revenue field.

Site Registration

Site Registration

- Shelved Sites
- Help
- Legal

Welcome to the Supplier Registration Portal for the SQFI Quickfire web site. Please take a few moments to register your site so that you can become part of the SQFI membership community. Becoming a registered supplier on this site will allow you to manage your SQF audits, talk to certifying bodies, schedule an inspection, review your inspection reports and be listed as an SQF certified supplier. Once you complete your audit other retailers can find you when looking for a supplier

Include in Checkout

New Sites [Create New Site](#)

Empty

Renewal Sites

View	Shelve	Test Supplier Training Company, ALBANIA. Incomplete	1/14/2010	<input type="checkbox"/>
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(Sales Revenue)

3. Click “Edit Site” and select the site’s gross Sales Revenue. For a list of fees, visit the SQF website at [http://www.sqfi.com/Quickfire Registration Fees for Suppliers.pdf](http://www.sqfi.com/Quickfire_Registration_Fees_for_Suppliers.pdf).



Please select the gross Sales Revenue figure most appropriate for the products you are being or are currently SQF certified for:

The screenshot shows a dropdown menu with the following options:

- Please select from
- Suppliers with a gross sales <\$100,000
- Suppliers with a gross sales >\$100,000<\$1Million
- Suppliers with a gross sales >\$1Million<\$5Million
- Suppliers with a gross sales >\$5Million<\$25Million
- Suppliers with a gross sales >\$25Million<\$50Million
- Suppliers with a gross sales >\$50Million

The background shows a navigation bar with "POWERED BY MUI" and an "Internet" icon.

4. Select "Save and Close" once the gross sales has been selected.
5. To re-register more sites, repeat steps 2-4.
6. **You can now add the site/sites to include for payment by checking the box associated with the site.**
7. Select your payment method. Two options are provided to you:

The screenshot shows a dropdown menu for "Payment method" with the following options:

- Please select from
- Credit Card
- Invoice

The text "Once complete proceed" is partially visible to the left of the dropdown.

- a. Credit cards are processed automatically so registration is granted once payment has been approved. If you do not receive your login within 24 hrs, contact the SQF Institute at info@sqfi.com.
 - b. Invoices will take 10 days to process. Once payment is received your company will be fully registered in our system.
8. Click "Checkout"
 9. Once your facility has been fully registered, you will be able manage your site on our Quickfire Audit Management website, <https://quickfire-online.muddyboots.biz/SQFi/FrmLogOn.aspx>.

For questions about billing, contact SQFI at SQFIBilling@sqfi.com.